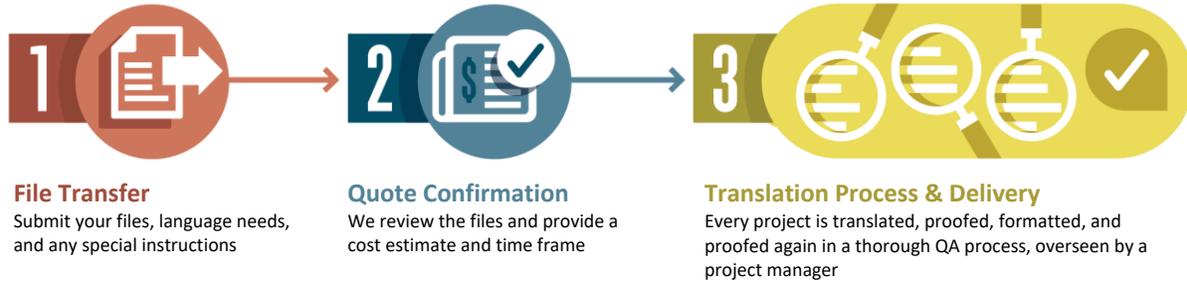


CLI's Document Translation Services

Certified Languages International (CLI) offers professional translation services in more than 100 written languages, including Braille. CLI's translations services are secure, timely, accurate, and customized to fit all your translation needs.

In today's global economy, using our professional translation service allows you to efficiently conduct business — in any language. Getting documents translated is simple.



Industry-Specific Expertise

CLI provides certified document translation across all industries, including government and legal agencies, healthcare and medical systems, insurance companies, education, utilities, and financial institutions. Our document translation experts are highly skilled professionals with subject-matter expertise and advanced degrees in a wide range of disciplines. All translators have advanced written fluency in both English and their native language. Our professional translators are bound by strict confidentiality and privacy agreements, and adhere to industry best practices.

Highest Standards of Quality

CLI is an active member of the American Translators Association (ATA), Association of Language Companies (ALC), National Council on Interpreting in Health Care (NCIHC), and Joint National Committee for Languages (JNCL). We prioritize the greatest protection of your documents with stringent security standards, certification, and compliance.

CLI also offers the following related translation services:

- ▶ **Transcription:** CLI accurately transcribes audio files — including for court proceedings, lectures, interviews, and conference calls — in a breadth of language pairs.
- ▶ **Desktop Publishing & Typesetting:** CLI produces translated documents using standard software programs, including (but not limited to) Microsoft Word, WordPerfect, Quark, PageMaker, Photoshop, Illustrator, InDesign, PowerPoint, and Excel. We will provide you with usable, print-ready materials in the language and format of your choice. From brochures and catalogs to posters and promotional material, we deliver the job complete and ready for press.
- ▶ **Website Localization:** For complete multilingual website translation, CLI works with localization experts. We focus our efforts on providing high-quality translation and cultural adaptation of your site content, while working closely with your web development team to align content to your company voice.

Translation Pricing

Our document translation rates vary by language. All languages are priced by the word, and each project receives a customized estimate. One of the many benefits of using CLI to maintain your translated documents is that future updates will be faster, easier, and less expensive than the initial cost of translation. There is a minimum fee of \$75 for Spanish and \$100 for all other languages for each translation project. However, projects within the same language pair(s) may be grouped together to meet the minimum charge. Discounts are available for translation memory matches (repetitive text) and may be available for high-volume (word count) projects; these discounts are applied on a per-project basis and quoted upfront.

A full TEP (translation, editing, and proofreading) process is included in the per-word price, along with built-in project management and quality assurance time; additional formatting fees are charged by the hour and will be quoted upfront prior to translation. Basic typesetting services (MS Word, Excel, etc.) are included in the standard price as well.

Please email translations@certifiedlanguages.com to request a quote or if you have any questions.